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EUROPA OIL & GAS (HOLDINGS) PLC

(Incorporated and registered in England and Wales with registered number 5217946)

**Proposed Placing of 16,170,998 new Ordinary Shares at 13p per share
to raise £2.1 million (approx.)**

Loan Note and Standby Equity Distribution Agreement

Notice of General Meeting

Your attention is drawn to the letter from the Chairman of Europa set out in this document which recommends you to vote in favour of the Resolutions to be proposed at the General Meeting referred to below.

Notice of a General Meeting of Europa, to be held at the offices of finnCap, 60 New Broad Street, London, EC2M 1JJ at 10.00 a.m. on 15 July 2011, is set out at the end of this document. The Form of Proxy for use at the General Meeting accompanies this document and, to be valid, should be completed and returned in accordance with the instructions set out thereon as soon as possible but in any event so as to reach the Company's registered office, being 11 The Chambers, Vineyard, Abingdon OX14 3PX, by not later than 10.00 a.m. on 13 July 2011. Completion of a Form of Proxy will not prevent a Shareholder from attending the meeting and voting in person.

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This document does not constitute an offer to buy or subscribe for, or the solicitation of an offer to buy or subscribe for, Placing Shares in any jurisdiction in which such offer or solicitation is unlawful. The Placing Shares have not been, and will not be, registered under the United States Securities Act of 1933 (as amended) or under the securities laws of any state of the United States nor do they qualify for distribution under any of the relevant securities laws of Canada, Australia, the Republic of Ireland, the Republic of South Africa or Japan. Accordingly, the New Ordinary Shares may not, directly or indirectly, be offered, sold or taken up, delivered or transferred in or into the United States, Canada, Australia, the Republic of Ireland, the Republic of South Africa or Japan or any other territory outside the United Kingdom. The distribution of this document outside the United Kingdom may be restricted by law and therefore persons outside the United Kingdom into whose possession this document has come should inform themselves and observe any restrictions as to the Placing or the distribution of this document.

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EXPECTED TIMETABLE OF PRINCIPAL EVENTS

Admission of the Placing Shares to AIM	8.00 a.m. on 18 July 2011
Latest time and date for receipt of Forms of Proxy	10.00 a.m. on 13 July 2011
General Meeting	10.00 a.m. on 15 July 2011
CREST accounts credited in relation to the Placing Shares	18 July 2011

SHARE CAPITAL AND PLACING STATISTICS

Number of Existing Ordinary Shares	113,906,730
Number of Placing Shares	16,170,998
Enlarged issued share capital following Admission of the Placing Shares	130,077,728
Placing Price	13p
Net proceeds of the Placing	£1.7 million (approx.)
Market capitalisation of the Company, following the Placing, at the Placing Price	£16.9 million (approx.)

DEFINITIONS

The following definitions apply throughout this document, except where the context requires otherwise.

“Admission”	the admission of the Placing Shares to trading on AIM becoming effective in accordance with the AIM Rules
“AIM”	the AIM market operated by the London Stock Exchange
“AIM Rules”	the AIM Rules for Companies as issued by the London Stock Exchange from time to time governing, <i>inter alia</i> , the admission of securities to AIM
“Articles”	the articles of association of the Company, as amended from time to time
“Board” or “Directors”	the board of directors of the Company, whose names are set out on page 6 of this document
“Business Day”	any day (excluding Saturdays, Sundays and public holidays) on which banks are open in the City of London for the conduct of normal banking business
“Company” or “Europa”	Europa Oil & Gas (Holdings) plc, a company incorporated in England & Wales with registered number 5217946, whose registered office is at 11 The Chambers, Vineyard, Abingdon, OX14 3PX, United Kingdom
“Companies Act”	the Companies Act 2006 (as amended)
“CREST”	the relevant system (as defined in the Regulations) in respect of which Euroclear UK & Ireland Limited is the operator (as defined in the Regulations)
“Existing Ordinary Shares”	the 113,906,730 Ordinary Shares in issue at the date of this document
“finnCap”	finnCap Limited, a company incorporated in England & Wales with registered number 06198898, whose registered office is at 60 New Broad Street, London EC2M 1JJ, the Company’s nominated adviser and broker
“Form of Proxy”	the form of proxy accompanying this document for use by Shareholders at the General Meeting
“FSA”	Financial Services Authority
“FSMA”	the Financial Services and Markets Act 2000 (as amended)
“General Meeting”	the general meeting of the Company convened for 10.00 a.m. on 15 July 2011 (or any adjournment thereof), notice of which is set out at the end of this document
“Group”	the Company and its subsidiaries as at the date of this document
“Loan Note”	the proposed \$1.6 million fixed rate loan note of the Company to be issued to Yorkville further details of which are set out in section 1 on page 6 and section 4 on page 8 of this document
“London Stock Exchange”	the London Stock Exchange plc

“Notice of General Meeting”	the notice of General Meeting set out at the end of this document
“Ordinary Shares”	ordinary shares of 1p each in the capital of the Company
“Placing”	the placing to certain institutional and other investors of the Placing Shares at the Placing Price pursuant to the Placing Agreement which is conditional on the passing of the Resolutions and on entering into the Loan Note and SEDA arrangements with Yorkville
“Placing Agreement”	the agreement, dated 28 June 2011, between the Company and finnCap relating to the Placing
“Placing Price”	13 pence per Placing Share
“Placing Shares”	the 16,170,998 new Ordinary Shares which will be issued pursuant to the Placing
“Regulations”	the Uncertificated Securities Regulations 2001 (SI 2001 No. 3755)
“Resolutions”	the resolutions to be proposed at the General Meeting as set out in the Notice of General Meeting
“SEDA”	the proposed £5 million standby equity distribution facility to be provided by Yorkville further details of which are set out in section 1 on page 6 and section 4 on page 9 of this document
“Shareholders”	holders of Ordinary Shares
“Yorkville”	YA Global Master Fund SPV Ltd.

LETTER FROM THE CHAIRMAN

Europa Oil & Gas (Holdings) plc

(Incorporated and registered in England and Wales with registered number 5217946)

Directors:

Bill Adamson (*Chairman*)
Paul Barrett (*Managing Director*)
Phil Greenhalgh (*Finance Director*)
William Ahlefeldt-Laurvig (*Non-executive Director*)
Roderick Corrie (*Non-executive Director*)

Registered Office:

11 The Chambers
Vineyard
Abingdon
OX14 3PX

28 June 2011

Dear Shareholder

1. Introduction

The Company today announced that it has, subject, *inter alia*, to the passing of the Resolutions at the General Meeting, conditionally raised approx £2.1 million, before expenses, by way of a Placing of 16,170,998 new Ordinary Shares at a price of 13p per share. Further details of the Placing are set out in paragraph 3 below.

In addition, the Company intends to enter into an agreement with Yorkville under which the Company will issue a \$1.6 million (approx £1 million) Loan Note to Yorkville and under which Yorkville will provide a £5 million SEDA. Yorkville is an investment fund managed by Yorkville Advisors UK LLP. Further details of the Loan Note and SEDA are described below.

The Company is seeking the authority of Shareholders to provide the Directors with authority to allot and issue new Ordinary Shares and/or rights to subscribe for or convert any security into Ordinary Shares and to disapply pre-emption rights in relation to the Placing Shares and otherwise. The Company is also seeking to update its Articles following the final stage in the implementation of the Companies Act which took place on 1 October 2009. Accordingly, the Company is convening the General Meeting. The Resolutions to be proposed at the General Meeting are contained in the Notice of General Meeting set out at the end of this document.

The purpose of this letter is to outline the reasons for, and to explain the terms of, the Placing and to explain why the Board considers the Resolutions to be in the best interests of the Company and Shareholders as a whole and why the Directors recommend that you vote in favour of the Resolutions at the General Meeting as they intend to do in respect of the Ordinary Shares held by them.

2. Reasons for the Placing and use of Proceeds

Europa operates exploration, production and appraisal assets across three core EU jurisdictions, namely, the UK, France and Romania. The Company has plans for an active work programme, using the proceeds of the Placing and the Loan Note, in the UK and Romania as described below.

United Kingdom

The Company's oil production assets at Crosby Warren near Scunthorpe continue to produce between 35 bopd and 50 bopd. The Company intends to undertake a hydraulic fracture stimulation (frac) of the producing reservoir in the Crosby Warren-1 well in order to improve oil inflow performance. The well responded extremely positively to an initial frac some years ago, however the effectiveness of the original frac has diminished and it is the Directors' belief that a new frac will revitalise production.

Europa has recently reached an agreement in principle with Egdon Resources ("Egdon") and Celtique Energie Petroleum Ltd. ("Celtique") to equalise working interests across contiguous Petroleum Exploration and Production Licences ("PEDL") 180 and 182 in the East Midlands. Egdon is the current operator of PEDL182 and, it has been agreed in principle, that Egdon will assume operatorship of PEDL180. On conclusion of the transaction, Europa will hold a 33.33 per cent. interest in both licences.

The transaction provides alignment for the planned exploration programme for this area, which contains a trend of oil prone structures including the Broughton oil discovery and Wressle prospect, which spans the two licences. A joint 3D seismic survey is planned for later in 2011 to firm up drilling locations for the licences. It is hoped to drill during 2012 as part of a planned multi-well drilling programme in the East Midlands.

Romania

Europa has a 28.75 per cent. net interest in the Brodina concession, which includes the Voitinel gas discovery. Plans to appraise the discovery have progressed following incorporation of the 2010 seismic data into the interpretation model. The joint venture is now planning an appraisal well for later in 2011, located some 3km south of the discovery well and designed to prove commerciality of the base case reserves. Success in this well will pave the way for a pilot development scheme. A further well is planned on the southern part of the play to test the upside reserves potential in early 2012.

The Company also has a 17.5 per cent. net interest in the Cuejdiu licence. A 2D seismic acquisition programme is currently underway on Cuejdiu and will be followed by acquisition on the Brodina licence late in 2011.

Future Plans

The Company's future work plans, which are subject to available funding, include a 3D seismic acquisition programme on its Berenx asset in France and the deepening of the Barchiz-1 exploration well in Romania. In addition, contingent on the success of the Voitinel appraisal drilling and the results of the 3D seismic survey on Wressle, the Company may test the upside reserves of Voitinel-3, continue exploratory drilling in either the Wressle area or Broughton in the UK or redevelop the Osmets oilfield in France.

The Barchiz-1 deepening is a priority for the Company for 2011 and the Directors expect that this will either be funded from available existing Company cashflow, judicious use of the SEDA facility or, alternatively, a farm down of the asset to a third party. The Barchiz-1 exploration well, targeting an Oligocene thrust-belt oil prospect, was drilled in late 2010 but failed to reach its planned target horizon. This was due to a thicker than anticipated Eocene section and a poor formation integrity test in the casing, limiting the depth of drilling. In effect the drilling was terminated before reaching the main exploration objective.

The Barchiz-1 well, located in the Brates licence area, did encounter two oil bearing intervals in low-permeability sand units in the upper part of the Oligocene sandstone reservoir. Analysis of the seismic and well data indicates the probability of a repeat section of Oligocene reservoir sands beneath the current well depth and Europa intends to deepen the well by drilling a to test this deeper target. Europa's joint venture partner has elected to withdraw from the Brates licence, leaving Europa in a strong position with 100 per cent. working interest. The Barchiz deepening will be undertaken under an Appraisal Phase of the licence and the Company will, in parallel, agree terms with the government for a further exploration phase for the remainder of the licence.

The Company's wholly-owned Berenx asset in France is a proven gas-bearing high pressure high temperature structure which the Directors believe will be an important asset for the Company's future growth. On 29 March 2011, the Company announced that Berenx requires testing of its reservoir fracture system to quantify reserve size, which could be up to 1.7TCF. Initial 3D seismic work has led to greater confidence in the technical rationale for extending the 3D coverage to the west of the Berenx wells, which when combined with the proven reserves potential close to the existing infrastructure at Berenx, leads the Directors to be optimistic that an acquisition of a further 3D seismic survey of up to 60km² would provide a more accurate indication of the potential upside in this exciting project.

At West Firsby, in respect of which the Company announced an update on 6 May 2011, whilst there are currently no plans for significant capital spend on the field, the performance of the new WF-9 well will be monitored closely and an iteration of the reservoir model may conclude that further work on existing wells or new wellbores is justified.

Use of Proceeds

The Company intends to allocate the proceeds of the Placing, together with the Loan Note to the following projects:

<i>Project</i>	<i>Approx. Cost £</i>
Crosby Warren – repeat frac stimulation	0.4 million
Brodina and Cuejdiu 2D acquisitions	1.0 million
Voitinel-2 – reserve appraisal	0.9 million
Wressle – 3D seismic survey	0.3 million
Costs of the Placing and Loan Note	<u>0.4 million</u>
Total	<u><u>3.0 million</u></u>

3. Details of the Placing

The Company has today announced that it intends to raise approximately £2.1 million, before expenses, through a conditional Placing by finnCap of 16,170,998 Placing Shares. The Placing Shares will, following allotment, rank *pari passu* with the Existing Ordinary Shares.

The Placing is conditional on (i) Shareholder approval of the Resolutions to be proposed at the General Meeting and (ii) the Company entering into agreements with Yorkville for the issue of the Loan Note and the provision of the SEDA.

Application will be made for the Placing Shares to be admitted to trading on AIM. It is expected that Admission will become effective and dealings in the Placing Shares will commence on 18 July 2011.

Certain of the Directors are participating in the Placing and will subscribe for, in aggregate, 330,770 Placing Shares. Paul Barrett and his wife will subscribe for 230,770 Placing Shares and will on Admission be interested in 18,034,752 Ordinary Shares. Bill Adamson and Roderick Corrie will each subscribe for 50,000 Placing Shares and will on Admission be interested in 100,000 Ordinary Shares and 87,500 Ordinary Shares respectively.

4. Details of the Loan Note and SEDA

The Company is currently in discussion with Yorkville regarding the terms of the Loan Note and the SEDA and it is expected, subject to satisfactory due diligence and agreement of terms, that agreements will be finalised and complete prior to the General Meeting.

The Loan Note

The Loan Note will be repayable in tranches over 12 months and will attract interest at a rate of 8 per cent. per annum. The Company has the right to repay the loan note at any time and Yorkville can convert the principal and interest due under the Loan Note at a 20 per cent. discount to the mid-price of Ordinary Shares on the date of conversion only in the event of default.

The SEDA

Subject to its terms, the £5 million SEDA facility can be used entirely at the discretion of the Company. Under the terms of the proposed agreement, Europa may draw down on funds over a period of up to three years in exchange for the issue of new Ordinary Shares in the Company. The Ordinary Shares issued by the Company will be at a 5 per cent. discount to the prevailing market price during the 10 day pricing period of a draw down. The Company may also set a minimum price for each draw down. The maximum advance that may be requested is 200 per cent. of the average daily trading volume of Ordinary Shares multiplied by the volume weighted average price of such shares for each of the 10 trading days prior to the draw down request. The facility may only be drawn down upon once every 10 days.

5. Changes to Articles

The Company last updated its Articles in January 2009, since then the final tranche of changes proposed by the Companies Act have come into effect and so the Company now wishes to update its Articles to take advantage of these provisions. A summary of the proposed changes is set out below.

Authorised Share Capital

The Companies Act abolishes the concept of authorised share capital unless otherwise restricted in a company's articles of association. The Company's Articles do retain the concept of an authorised share capital and so the proposed changes to the Articles are intended to remove all references to authorised share capital.

Memorandum of Association

The provisions regulating the operations of the Company are currently set out in the Company's memorandum of association and Articles. The Company's memorandum contains, among other things, the objects clause which sets out the scope of the activities the Company is authorised to undertake. This is drafted to give a wide scope.

The Companies Act significantly reduces the constitutional significance of a company's memorandum. The Companies Act provides that a memorandum will record only the names of subscribers and the number of shares each subscriber has agreed to take in the company. Under the Companies Act, the objects clause and all other provisions which are contained in a company's memorandum, for existing companies at 1 October 2009, are deemed to be contained in the company's articles of association but the company can remove these provisions by special resolution.

Further, the Companies Act states that unless a company's articles provide otherwise, a company's objects are unrestricted. This abolishes the need for companies to have objects clauses. For this reason, the Company is proposing to remove its objects clause together with all other provisions of its memorandum which, by virtue of the Companies Act are treated as forming part of the Company's Articles. As the effect of this resolution will be to remove the statement currently in the Company's memorandum regarding limited liability, the new Articles also contain an express statement regarding the limited liability of Shareholders.

6. General Meeting

The notice convening the General Meeting to be held at the offices of finnCap, 60 New Broad Street, London, EC2M 1JJ at 10.00 a.m. on 15 July 2011 is set out at the end of this document at which the following resolutions will be proposed;

Resolution 1 is an ordinary resolution to grant the Directors general authority to allot new Ordinary Shares (including the Placing Shares and/or rights to subscribe for or to convert any security into Ordinary Shares) representing up to 50 per cent. of the Company's issued share capital (as enlarged by the Placing)

Resolution 2 is a special resolution to dis-apply statutory pre-emption rights in connection with (i) the issue of the Placing Shares, (ii) the issue of Ordinary Shares pursuant to the SEDA; (iii) the issue of equity securities in connection with a rights issue and (iv) the issue of equity securities for cash up to an aggregate nominal amount of £650,000 (being 50 per cent. of the Company's issued share capital as enlarged by the Placing) such amount to be reduced by the nominal amount of any equity securities issued under (i), (ii) and/or (iii) and includes a prudent allowance for any conversion under the Loan Note; and

Resolution 3 is a special resolution to adopt the new articles.

7. Action to be taken

Shareholders will find a Form of Proxy enclosed with this document for use at the General Meeting. Whether or not you intend to be present at the General Meeting, you are requested to complete and return the Form of Proxy in accordance with the instructions printed thereon as soon as possible. To be

valid, completed Forms of Proxy must be received by the Company at its registered office, being 11 The Chambers, Vineyard, Abingdon OX14 3PX, not later than 10.00 a.m. on 13 July 2011, being 48 hours before the time appointed for holding the General Meeting. Completion of the Form of Proxy will not preclude you from attending the meeting and voting in person if you so wish.

8. Irrevocable Undertakings

Each of the Directors have given irrevocable undertakings to vote in favour of the Resolutions in respect of their own beneficial holdings of Ordinary Shares, totalling 34,613,385 Ordinary Shares, representing, in aggregate, 30.39 per cent. of the Existing Ordinary Shares.

9. Recommendation

The Directors believe that the Placing is in the best interests of the Company and its Shareholders as a whole. Accordingly, the Directors recommend that you vote in favour of the Resolutions as they intend to do in respect of their own beneficial holdings of Ordinary Shares.

Yours faithfully,

Bill Adamson
Chairman

EUROPA OIL & GAS (HOLDINGS) PLC

(Incorporated and registered in England and Wales with registered number 5217946)

(the “Company”)

NOTICE OF GENERAL MEETING

Notice is hereby given that a general meeting (the “General Meeting”) of the Company will be held at the offices of finnCap Limited, 60 New Broad Street, London, EC2M 1JJ on 15 July 2011 at 10.00 a.m. for the purpose of considering and, if thought fit, passing the following resolutions of which Resolution 1 will be proposed as an ordinary resolution and Resolutions 2 and 3 as special resolutions.

ORDINARY RESOLUTION

1. That, subject to, and conditional upon, the passing of Resolution 3, the Directors be and are hereby generally and unconditionally authorised in accordance with section 551 of the Companies Act to exercise all the powers of the Company to allot Ordinary Shares or grant rights to subscribe for or to convert any security into Ordinary Shares in the Company (“Rights”) up to an aggregate nominal amount of £650,000, provided that this authority shall:
 - 1.1 operate in substitution for and to the exclusion of any previous authority given to the Directors pursuant to section 551 of the Companies Act to the extent unused; and
 - 1.2 expire on whichever is earlier of the conclusion of the next annual general meeting of the Company or the date falling 15 months from the date of the passing of this Resolution unless such authority is renewed, varied, or revoked by the Company in general meeting, save that the Company may before such expiry make an offer or agreement which would or might require Ordinary Shares to be allotted after such expiry and the Directors may allot Ordinary Shares in pursuance of such offer or agreement as if the authority hereby conferred had not expired.

SPECIAL RESOLUTIONS

2. That, subject to, and conditional upon, the passing of Resolutions 1 and 3, the Directors be and are hereby generally and unconditionally authorised in accordance with section 570 and 573 of the Companies Act to exercise all the powers of the Company to allot equity securities (as defined by section 560 of the Companies Act) for cash pursuant to the authority conferred on them by Resolution 1 above or by way of a sale of treasury shares as if section 561(1) of the Companies Act did not apply to any such allotment, provided that this power shall be limited to:
 - 2.1 the allotment of the Placing Shares (aggregate nominal amount of £161,709.98);
 - 2.2 the allotment of Ordinary Shares pursuant to the SEDA for cash;
 - 2.3 the allotment of equity securities in connection with a rights issue and so that for this purpose “rights issue” means an offer of equity securities open for acceptance for a period fixed by the directors to holders of equity securities on the register on a fixed record date in proportion to their respective holdings of such securities or in accordance with the rights attached to them but subject to such exclusions or other arrangements as the directors may deem necessary or expedient in relation to treasury shares, fractional entitlements or legal or practical problems under the laws of, or the requirements of any recognised regulatory body or any stock exchange in, any territory; and
 - 2.4 the allotment (otherwise than pursuant to paragraphs 2.1, 2.2, and 2.3 above) of equity securities up to an aggregate nominal amount of £650,000 (such amount to be reduced by the nominal amount of any equity securities allotted under 2.1, 2.2 and/or 2.3 above);

and shall operate in substitution for and to the exclusion of any previous authority given to the Directors pursuant to section 570 or 573 of the Companies Act, to the extent unused and expire on whichever is earlier of the conclusion of the next annual general meeting of the Company or the date falling 15 months from the date of the passing of this Resolution unless such authority is renewed, varied, or revoked by the Company in general meeting, save that the Company may before such expiry make an offer or agreement which would or might require equity securities to be allotted after such expiry and the Directors may allot equity securities in pursuance of such offer or agreement as if the authority hereby conferred had not expired.

3. That the Company's current Articles be hereby amended by deleting all the provisions of the Company's current memorandum of association which, by virtue of section 28 of the Companies Act, are to be treated as provisions of the Company's existing Articles and the new Articles of the Company, initialled by the Chairman for identification purposes only, be adopted in substitution for and to the exclusion of the Company's existing Articles.

(Words and expressions defined in the Circular accompanying this notice shall, save where the context otherwise requires, bear the same meanings in the Resolutions set out above.)

BY ORDER OF THE BOARD

Company Secretary

EUROPA OIL & GAS (HOLDINGS) PLC

28 June 2011

NOTES TO THE NOTICE OF GENERAL MEETING

Entitlement to attend and vote

1. Pursuant to Regulation 41 of the Uncertificated Securities Regulations 2001, the Company specifies that only those members registered on the Company's register of members at 18.00 on 13 July 2011 shall be entitled to attend and vote at the General Meeting.

Appointment of proxies

2. If you are a member of the Company at the time set out in note 1 above, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the General Meeting and you should have received a proxy form with this Notice of General Meeting. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
3. A member of the Company entitled to attend and vote at the General Meeting may appoint one or more proxies to attend, speak and vote on a poll or a show of hands on his/her behalf, provided that each proxy is appointed to exercise the rights attached to a different share or shares held. A proxy need not be a member of the Company. To be valid any form of proxy must be returned to the registered office of the Company being 11 The Chambers, Vineyard, Abingdon OX14 3PX, in hard copy form by post or courier or by hand. In each case, the proxy appointment must be received not later than 10.00 on 13 July 2011 or otherwise no later than 48 hours before any adjourned meeting together with any authority (or a notarially certified copy of such authority) under which it is signed.
4. Completion of a Form of Proxy will not preclude a member from attending and voting in person at the General Meeting should he/she so wish.
5. In order to facilitate voting by corporate representatives at the General Meeting, arrangements will be put in place at the meeting so that (i) if a corporate shareholder has appointed the chairman of the General Meeting as its corporate representative with instructions to vote on a poll in accordance with the directions of all of the other corporate representatives for the shareholder at the General Meeting, then on a poll those corporate representatives will give voting directions to the chairman and the chairman will vote (or withhold a vote) as corporate representative in accordance with those directions; and (ii) if more than one corporate representative for the same corporate shareholder attends the meeting but the corporate shareholder has not appointed the chairman of the meeting as its corporate representative, a designated corporate representative will be nominated, from those corporate representatives who attend, who will vote on a poll and the other corporate representatives will give voting directions to that designated corporate representative. Corporate shareholders are referred to the guidance issued by the Institute of Chartered Secretaries and Administrators on proxies and corporate representatives (www.icsa.org.uk) for further details of this procedure. The guidance includes a sample form of representation letter if the chairman is being appointed as described in (i) above.

